

Employability Training: Content - Schedule

1. Ice breaking, self-discovery, breaking out of the shell, coming to terms with reality (120 minutes)
2. Paradigm shifts on employer expectations over time, contextual shifts (60 minutes)
3. Participant expectations from employment / entrepreneurship for setting the context (30 minutes)
4. Goal setting (60 minutes)
5. Understanding employability (45 minutes)
6. Why discuss employability (30 minutes)
7. Job market characteristics (30 minutes)
8. Employability skills: cognitive, affective (60 minutes)
9. Individual traits: risk taking, tolerance for ambiguity, commitment, determination, goal orientation, need for achievement, fear of failure, social intelligence.. (120 minutes)
10. Employability matrix (60 minutes)
11. Manifestation, evidence, demonstration of traits: life experiences, critical incidents (120 minutes)
12. Complimentary skills:
 - Communication (written, oral, body language, report writing, presentation, email etiquette, electronic communication) only mention (90 minutes)
 - Negotiation (one day session)
 - Systems Approach (120 minutes)
 - Education to enterprise (MBA to Manager): transition dilemma, myths, connecting to real world (120 minutes)
 - Know your enemy within – bridging knowledge and practice (60 minutes)
13. Videos (Learning from Real World):
 - Our education system – gaps in what is imparted and what is needed (60 minutes)
 - India Uninc – an economy beyond the formal system (60 minutes)

- Going through the grind – learning from grassroots (60 minutes)
- A non mba approach to perfection – The Mumbai Dhabha wala (60 minutes)
- India – Menstruation Man – Determination is everything (60 minutes)
- Negotiation: To get exposed to the firing range – the rough side of sophistication (60 minutes)

Total 31 hours: 6 days